

INVITATION TO TENDER FOR 2019 INTERNALLY GENERATED REVENUE PROJECTS FEDERAL UNIVERSITY OF TECHNOLOGY,OWERRI

INTRODUCTION:

The Federal University of Technology, Owerri is desirous to provide electricity for academic and general purpose: The University therefore invites experienced and competent Contractors/Suppliers to Tender for the Procurement and Installation of 500KVA Cummins Engine Soundproof Generator and other accessories under the 2019 Internally Generated Revenue Projects:

MANDATORY REQUIREMENTS (Original documents must be presented for sighting):

- (a) Evidence of certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
 - (b) Evidence of current Income Tax Clearance Certificate for the past 3 years valid till 31st December, 2019;
 - (c) Evidence of Pension Compliance Certificate valid till 31st December, 2019;
 - (d) Evidence of Industrial Training Fund (ITF) Compliance Certificates valid till 31st December, 2019;
 - (e) Evidence of Nigeria Social Insurance Trust Fund (NSTIF) Compliance Certificate valid till 31st December, 2019;
 - (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP.
 - (g) Verifiable documentary evidence of at least three (3) similar jobs successfully executed in the past five (5) years with locations, letters of award, valuation certificates, job completion certificates and photographs of the projects;
 - (h) Current Company Audited Account for the past 3 years (2016, 2017 and 2018);
 - (i) Evidence of financial capacity to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
 - (j) List and qualifications/CV and Certificates of technical staff and registration with relevant professional bodies;
 - (k) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
 - (l) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (eligibility requirements is applicable to each JV/Partners);
 - (m) Sworn Affidavit;
- Disclosing whether or not any officer of the relevant committees of the Federal University of Technology, Owerri or the Bureau of Public Procurement is a

former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars

- That the Director(s) of the prospective contractual company has/have never been convicted by any court of law;
- That neither the company nor any of the company's directors is bankrupt;
- That the company is not in receivership;

(n) All documents for submission must be transmitted with Covering/ Forwarding letter under the Company/Firms Letter Head bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding documents (SBD) from the Assistant Chief Procurement Officer, Room 215, First floor, Senate Building, on evidence of payment of a non-refundable fee of N10,000.00 (Ten thousand Naira) per Lot, paid into Federal University of Technology Owerri's Remita account in any reputable commercial bank in Nigeria.

SUBMISSION OF TENDER DOCUMENTS

Two (2) hard copies (each) of both Technical and Financial Bid Documents must be in two different sealed envelopes tagged "Technical Bid" and "Financial Bid," respectively and must be placed in a bigger envelope marked on the top left-hand corner, the Project Name and Lot No. and addressed to The Vice-Chancellor, Federal University of Technology, Owerri, Imo State. The reverse side of each sealed envelope should have the name and address of the bidder and dropped in a tamper proof box provided at the Office of the Procurement Unit, Room 215, First floor, Senate Building. Please note that the two copies of Technical Bid Documents should be bound with a table of contents in order of listing-above **not later than 12:00 noon on Thursday, 6 June, 2019.**

OPENING OF TENDER DOCUMENTS

Only the Technical Bid documents shall be opened immediately at **12:00 noon on Thursday, 6 June, 2019**, in the University Council Chambers Second floor. Senate Building, in the presence of bidders or their representatives, while the Financial Bids will be kept unopened. Please ensure that you sign the bid submission register provided in the Procurement Unit, Room 215 first floor of the Senate Building FUTO as the University will not be held liable for misplaced or wrongly submitted bids. All bidders are expected to attend. Interested Members of the Public and Private Sector Professionals in the Construction Industries, Non-Governmental Organizations and Journalists are invited to witness the opening.

PLEASE NOTE:

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) All costs will be borne by the bidders;
- (c) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned un-opened;
- (d) Any bid submitted after the closing time and date shall be returned un-opened.
- (e) The Federal University of Technology, Owerri is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with section 26 of the Public Procurement Act 2007;
- (d) Bidders should not bid for more than two (2) lots.

ENQUIRIES:

All enquiries should be directed to the Ag. Head, Procurement Unit/Secretary to Tenders Board, Federal University of Technology, Owerri.

SIGNED:

VICE-CHANCELLOR/CHAIRMAN, UNIVERSITY TENDERS BOARD